

**St. Therese Chinese Catholic Church**  
**Parish Pastoral Council Meeting**  
**Minutes of June 20, 2012**

Attendees: Fr. Francis Li., Sr. Caritas Wehrman, Darlene Chan, Anne Choate, Christine Delfin, George Lee, John Lin, Sheila Lin, Lily May, Cita Orendain, Wendy Sin, Lawrence Wong, Jade Yee

Sharing: Video on Year of Sunday Mass, and the PPC's favorite parts of the Mass.

#### Reports

- Facilities
  - Window Frames Replacement
    - The Facilities Committee needs to meet again to write up the scope of work.
    - We need to find new/more companies to bid on the project.
  - Roof repairs need to be done this year.
- Liturgy
  - Contemporary Mass
    - The last few masses were not well-attended.
    - Organizers are also heavily involved in other church activities – is this a good use of our resources?
    - The TYA team will meet 7/1/12 to re-evaluate this and other TYA plans; all parishioners are welcome to attend and contribute.
  - Installation Mass
    - All parts came together nicely and seamlessly.
    - It was good to see all the different parish groups contribute.
    - The floor managers (Janice Lin and Jennifer Sin) did a good job.
    - Visitors complimented the parish and celebration.
    - Areas to improve on for future special celebrations:
      - ❖ Someone should meet the bishop at his parking spot out front.
      - ❖ More greeters need to be scheduled.
      - ❖ The worship aid needs more editing.
      - ❖ Any dignitaries should be accompanied throughout the celebration, if possible.
- Year of Teens and Young Adults
  - St. James does not need us in July or August but perhaps we can go to a Food Depository and credit St. James so the pantry can get more food. It can be worked into a Service Camp, planned for July 21<sup>st</sup>. Anne & Megan are available.
  - Camping & Boating Trip planned for July 28-29 by Jennifer Sin, Dan Ng and Christian Shiu. Other events can be planned as well.
  - Perhaps a Pilgrimage in Indiana in October can be planned.

#### Planning

- Bulletin/Website
  - A draft of a new bulletin cover is in the works.
    - We started publishing the new ads.
  - The website needs to be redesigned; please send suggestions to Fr. Li.
    - Can we just upload a single pdf file of the bulletin? This would cut down on maintenance time each week.

- Update from “Mission” to “Church”.
  - Add tabs for “organizations” within the parish.
- Our Lady of China 10<sup>th</sup> Anniversary, August 4, 2012
  - Nobody has signed up. Larry Wong may go with his family while vacationing in New York.
- Summer Fair: July 15<sup>th</sup>
  - George to have first meeting on June 24<sup>th</sup> at 11:30 am with prep dates of June 29<sup>th</sup>, 30<sup>th</sup>, July 1<sup>st</sup> and 11<sup>th</sup> with a taste “test” on June 24<sup>th</sup>. Needs to be planned well- it’s our major fundraising event. We need to publish it in the bulletin and make announcements.
    - City & Chinatown Special Events Committee will be charging a fee this year (outside company & city cuts) It will cost approximately \$325 for license, 10x10 space. Church may need to purchase a tent (approx.. \$200)
    - Finalize pricing on Menu (Chicken wings, pork sticks, short ribs, pot stickers, spring rolls, fried rice). Sell at lower prices and hope to sell out to avoid any leftover food.
    - Get a list of workers for kitchen & sellers. Assign tasks with two shifts (7am-1pm and 1pm-7pm). May want to shorten shift time for volunteers – six hour shifts are too long and they need to have a break.
    - Pre-Sale tickets can be sold (\$6 for combo meal-free drink).
    - Ask Indonesian group to help (George)
    - Brochures of the church can be distributed
    - Entertainment by band 23-7
- Year of Sunday Mass (July 1, 2012—June 30, 2013)
  - Danny Ng and Wendy will help with strategy, Jade and Sr. Caritas with Liturgy.
    - Meeting to be held
    - Involvement of PPC – should be on board.
    - Mass most important thing. The Diocese will offer suggestions/support/resources/workshops. We should start planning early
    - Involve the different groups. Have a Youth centered Mass. Each group can take part in the Mass. CCD is sponsoring two Masses and leaning 5 hymns in the upcoming CCD year.

Other Matters:

- 2012 Christifideles Award Nomination
  - Nomination of names – people in outreach ministries, multiple years of service.
    - Few names were nominated. Any other nominations for this award can be submitted to Fr. Francis. Award ceremony is in November.
- Conversational English Classes
  - Sr. Caritas, Roger & Jay have been talking about different ideas. One being learning English language by providing opportunities to practice English through conversation and vocabulary. Hold sessions on Tuesday & Wednesday mornings with Jay willing to do evenings. Sr. Caritas suggested starting in July or August.

- Spirituality – Archdiocese has a library where tapes on the Holy Spirit can be found. Perhaps one or two sessions on Sundays can be held by video and discussion. Can minister – review the understanding of the Holy Spirit.
- PPC Retreat and Formation Day
  - The date is for Saturday, September 8, 2012 from 9am – 4-4:30pm. Place is Cenacle Retreat and Conference Center.
    - Meet to pray and finalize structure & membership, with an overview of responsibility and rights of the PPC. There is an office in the Diocese to train members to get to know our roles.

**Next PPC Meeting:** September 19, 2012 at 7pm in the Community Room.

Minutes recorded by Darlene Chan.